



Confederation of Indian Industry



## Warehouse Excellence Certification

### **CII- Warehouse Certification**

Warehouse certification process is the first certification programme developed in India, exclusively for the Warehouse Industry.

### **Registration & Eligibility Criteria:**

The first step towards earning Warehouse Certification is project registration to establish contact with the Institute of logistics.

The application form in the Annexure is to be appropriately filled up and supported with the required documents. Two set of application form to be submitted.

The application form must be accompanied by a Demand Draft of Rs 10,000/- , drawn in favor of **“Confederation of Indian Industry”** pay able at Chennai, towards registration fee (non- refundable) to be sent to the address given below.

### **CONFEDERATION OF INDIAN INDUSTRY**

**INSTITUTE OF LOGISTICS**  
OLD No21, NEW No 33, VELACHERY MAIN ROAD,  
(Near Gurunanak College)  
NAGENDRA NAGAR  
CHENNAI – 600042.  
Phone: 42928902/42928900

On receipt of registration fee and eligibility criteria Application, the application and the attachments will be scrutinized for the basic criteria that are required for operation of a Warehouse. We will be confirming the status of application through email within two working days from the date of receipt.

If an applicant qualifies for assessment a formal proposal will be sent for the client’s approval, to proceed with the certification process.



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**APPLICATION FORM  
(Annexure 1)**

(The certification does not cover Cold Storages- below 18 degrees, Hazardous Material storage / Silos / Open Yards / Tank farms)

1. Type of Business (Tick One):  
 Proprietorship  Partnership  Private Limited  Public Limited
2. Name of Company : \_\_\_\_\_
3. Name of Group associated with (if any). \_\_\_\_\_
4. Corporate office address : \_\_\_\_\_
5. Registered office address : \_\_\_\_\_
6. Contact details :
  - a. Contact Person : \_\_\_\_\_
  - b. Phone numbers : \_\_\_\_\_
  - c. E-mail : \_\_\_\_\_
7. Sales Tax / Service Tax registration / Excise Registration / Drug License / FDA registration number or any other business registration numbers as the case may be(Please attach copy of registration(s)) : \_\_\_\_\_
8. PAN Number (Attach PAN Card copy) : \_\_\_\_\_
9. Average Turnover for the last 3 years : \_\_\_\_\_
10. What is the nature of Business? (Tick applicable)
  - Manufacturing
  - Trading
  - Logistics Service Provider (CFA/ CSA / 3PL / CHA/ Warehouse Managers)
  - Container Freight Stations / Inland Container Depot operator
  - Real Estate Developer
  - Others (please specify)



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11. Location(s) for which the certification is applied for
  - a. Detailed address and contacts of the warehouses (For which the certification is applied)
  - b. Category of Warehouse(s)
    - i. Mother Warehouse
    - ii. Regional Warehouse
    - iii. City Warehouse
    - iv. Transit Warehouse
    - v. Bonded Warehouse
    - vi. Others (Please specify)
  - c. Type of Product(s) Stored
    - i. Raw material
    - ii. Finished Goods
    - iii. Spare Parts
    - iv. Consumables
    - v. Others (Please specify)
  - d. Warehouse Occupation – Leased or Owned
  - e. Since when have you been operating from this warehouse?
12. Is the Warehouse on an independent land or a part of more than one warehouse in the complex?
13. Does the warehouse fall under a Zone as per the Local Development Control Regulation / Planning authority? If YES, please specify the Zone.
14. Is the Warehouse Building and the site plan (setbacks, FSI, FAR, ground coverage, etc) approved by the Regulatory / planning / competent authorities? If yes, please provide the copy of approved Plan.
15. Is the building built as per the approved plan and development regulation norms?
16. In case of deviations from the approved plan, have the deviations been regularized? If yes, please provide copy of such approvals?