



**Confederation of Indian Industry  
Institute of Logistics**

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**PROSPECTUS – JULY 2017**

**(Effective from Jan 2015)**

The Confederation of Indian Industry (CII) works to create and sustain an environment conducive to the development of India, partnering industry, Government, and civil society, through advisory and consultative processes.

CII is a non-government, not-for-profit, industry-led and industry-managed organization, playing a proactive role in India's development process. Founded in 1895, India's premier business association has over 7200 members, from the private as well as public sectors, including SMEs and MNCs, and an indirect membership of over 100,000 enterprises from around 242 national and regional sectoral industry bodies.

CII charts change by working closely with Government on policy issues, interfacing with thought leaders, and enhancing efficiency, competitiveness and business opportunities for industry through a range of specialized services and strategic global linkages. It also provides a platform for consensus-building and networking on key issues.

Extending its agenda beyond business, CII assists industry to identify and execute corporate citizenship programmes. Partnerships with civil society organizations carry forward corporate initiatives for integrated and inclusive development across diverse domains including affirmative action, healthcare, education, livelihood, diversity management, skill development, empowerment of women, and water, to name a few.

The CII theme of 'Accelerating Growth, Creating Employment' for 2014-15 aims to strengthen a growth process that meets the aspirations of today's India. During the year, CII will specially focus on economic growth,

education, skill development, manufacturing, investments, ease of doing business, export competitiveness, legal and regulatory architecture, labour law reforms and entrepreneurship as growth enablers.

With 64 offices, including 9 Centres of Excellence, in India, and 7 overseas offices in Australia, China, Egypt, France, Singapore, UK, and USA, as well as institutional partnerships with 312 counterpart organizations in 106 countries, CII serves as a reference point for Indian industry and the international business community.

To address the need of sharpening India's competitive edge through better Logistics and Supply Chain practices, CII Institute of Logistics (CII-IL) was established in 2004 by the Confederation of Indian Industry as a Center of Excellence in Logistics and Supply Chain.

At CII Institute of Logistics we create a platform for the Industry to gain more insights into the emerging trends, industry specific problems of national importance and global best practices in Logistics & Supply Chain Management.

With a relentless aspiration to enhance logistics competitiveness in the industry, CII-IL provides a complete range of services such as: Events, Education, Training, Advisory Services, and Research & Publication.

**Education Programs**

With a view to facilitate Indian industry to be referred in Global Business for its best practices in Logistics and SCM and as an attempt to bridge the skill gap in the Logistics industry by providing competent and knowledgeable human resource, CII Institute of Logistics is offering the following programs through Distance Mode:

**POST GRADUATE CERTIFICATE PROGRAMMES**

- PGC in Supply Chain Management (18 months)
- PGC in Logistics Management (18 months)
- PGC in Exim Logistics & Shipping (18 months)
- PGC in Competitive Supply Chain Management (24 months)

## POST GRADUATE CERTIFICATE PROGRAMMES - (Lateral Entry)

*Direct entry to sem 2 and sem 3 based on additional qualifications*

- PGC in Supply Chain Management (12 months)
- PGC in Logistics Management (12 months)
- PGC in Exim Logistics & Shipping (18 months)
- PGC in Competitive Supply Chain Management (18 months)

## ADVANCED CERTIFICATE PROGRAMMES

- AC in Supply Chain Management (12 months)
- AC in Logistics Management (12 months)
- AC in Third Party Logistics Management (12 months)
- AC in Exim Logistics & Shipping (12 months)

## CERTIFICATE PROGRAMS

- Certificate in Supply Chain Management (6 months)
- Certificate in Logistics Management (6 months)
- Certificate in Third Party Logistics Management (6 months)
- Certificate in EXIM Logistics and Shipping (6 months)

## Industry Career Opportunities

The objective of our program is to develop professionals who intend to assume leadership positions in supply chain management and contribute to the competitiveness of firms operating in the global, dynamic, 21<sup>st</sup> century marketplace. Our program is suitable for junior middle and senior level managers, executives, who aspire to excel in their current and future managerial assignments.

## Academic Year

We follow modular (semester) system with two semesters in an academic year, one from 1<sup>st</sup> July to 31<sup>st</sup> December and another from 1<sup>st</sup> January to 30<sup>th</sup> June of the academic year. Every year, admissions to our programs are offered in two batches as detailed below:

Particulars	Batch A	Batch B
Semester Period	July – December	January – June
Admission opens	Preceding May	Preceding November
Admission Closes	July	January
Exams held in Semester-end	December	June

## Continuous Evaluation

In order to encourage continuous learning by the learners, a continuous evaluation system is adopted.

### Internal Assessment:

- Assignments: Learners will be required to complete assignment by second month and another by the sixth month during the semester. Assignments are compulsory. A weightage of 20% is given for each of the two assignments in each subject in the final evaluation. **Delayed assignments will not be considered for evaluation.**
- Learning Resources: Learning resources in the form of either PPTs or recorded sessions for every subject will be made available on the LMS. Students can login to the LMS and access the learning resources for the subjects for which they have enrolled for the semester.

### External Assessment:

- The final assessment will be MCQ – based online exam, which will be conducted at ATTEST (Aptech Centres) which are located in all major cities & towns all over India. There will be 50 questions of the multiple-choice type of 2 marks each. Maximum marks will be 100. The minimum pass mark will be 40%. The marks scored out of 100 will be converted for 80 marks and added to the assignment marks scored out of 100 will be converted for 80 marks, and added to the assignment marks scored out of 20 marks. Hence the total marks scored will give the final percentage marks scored by the student for

the subject. The marks scored will then be converted into letter grades, ranging from Grade 'A' to grade 'D'. Grade 'E' is considered fail.

**Important Note:** All the learners are required to look for notifications on the student notice board in our website. Communication to individuals will not be sent.

#### **Automatic Sliding to Next Module (Semester)**

**(Applicable to all programs with duration of two semesters & above)**

Learners once admitted for a specific program will be automatically sliding to the next module (semester), subject to payment of applicable fees. However, final certificate will be given only after passing all applicable courses (subjects) & passing the project (where applicable) and fulfilling all applicable academic requirements.

#### **Online Exams**

- Learners from India, if transferred abroad, shall convert their category into "overseas" by applying with supporting documentary evidence of such transfer and by paying the differential fees from the current year; only then they will be given online exams
- Decisions on category conversions are at the sole discretion of CII-IL and no student can claim any conversion as a matter of right

#### **Examination Centers**

Exams will be conducted at Aptech Centers for Indian students and overseas students can take online exam from their respective locations. Centers may be added or deleted according to feasibility at the sole discretion of CII-IL. The learners are required to make their own arrangements to take the exams at the nearest center as registered by them. The exact address of the allotted center will be intimated to the concerned learners through the hall ticket by email.

#### **Program Fee Payment Norms**

- All fees (with service tax) are payable in terms of Indian Rupees

**only, by Demand Draft drawn in favour of CONFEDERATION OF INDIAN INDUSTRY, payable at Chennai or through NEFT . (Please refer student notices in our website to download bank details for NEFT payment).**

- DD can be obtained from any nationalized / private bank and to be forwarded it to us with a covering letter for our records
- Students who pay through NEFT are supposed to forward screen shot of the transaction receipt to CII for proof of payment
- **Fees once paid are not refundable under any circumstance**
- The first installment fees need to be sent along with the application for admission; subsequent payments fall due on the first day of the module (semester) as specified above
- A fine of Rs. 1000 is payable, if the fee is paid after the due date
- Beyond 30 days after the due date, no extension of time is permitted for payment of fees and the student will be removed off the rolls and he/she will be presumed to discontinue. If the student wants to continue further, a readmission fee of Rs. 5000 is payable along with all other regular fees applicable, which should be paid in a single installment

#### **Examination Fees**

- Rs. 700 per course (subject) for written exams in India
- Rs. 1750 per course (subject) for on-line exams for overseas category learners
- Rs. 2500 for Indian students and Rs. 3,500 for overseas students for Project Evaluation in final semester for specific courses (if applicable) and Rs. 2500 for both Indian and overseas student for Project Viva Voce, additional, if opted for Virtual Conferencing mode. No fee for viva voce attended in person
- Exam fee covers dispatch of mark sheets and certificate
- Exam fee is payable while registering for the exams during module (semester) end

#### **Fees Concessions**

- Serving defense personnel and ex-servicemen are eligible for 20% concession in the program fees
- Serving CII employees, women candidates and physically handicapped learners are eligible for 10% concession in the program fees
- Fees concessions are applicable for Program Fee, Tuition fee and Administration fee only and not applicable to examination fees

### Admission Procedure

- Candidates seeking admission for CII-IL programs are required to visit our website [www.ciilogistics.com/learn](http://www.ciilogistics.com/learn) and to look for relevant information
- Documents to be uploaded while submitting online Application Form:
  - Scanned copy of the following certificates ;
    - Qualifying Degree / Diploma / Provisional Certificates
    - Marks sheets of the above
    - Experience / service certificate if applicable
  - Photographs: passport size
  - DD /NEFT for the amount of first / single installment of Program Fee as applicable. DD to be forwarded it to us with a covering letter for our records and Students who pay through NEFT are supposed to forward screen shot of the transaction receipt to CII for proof of payment
- Those seeking admission to Post Graduate Diploma Programs can submit Score card of any entrance exam for Management program. Otherwise they have to appear for an entrance exam to be held by CII-IL
- Incomplete applications will be summarily rejected; CII-IL will not assume any responsibility further in those cases
- CII-IL reserves the right to offer admission for all its programs. Any applications can be summarily rejected by CII-IL without assigning any reason whatsoever
- If found eligible, the candidate admitted will be sent Admission

Letter-cum-ID card followed by study materials

- If not found eligible, the Regret Letter will be sent to the candidate; in such cases, either the DD submitted by them will be returned if not realized; or else, the amount paid would be refunded as per norms of our Accounts Department

### General Instructions

- The entire course is offered on distance mode and to be specific, based on internet.
- The candidates should furnish the correct and full postal address along with contact phone numbers and functional email id. They should check up their email inbox regularly and they should also watch our website for updates on information and guidelines to be released periodically
- General notifications will be posted on the Student Notice Board in our website. Learners are advised to view the Student Notice Board and keep themselves updated on our programs. Such notifications will not be sent to the learners individually and students can not cite non-receipt of notifications to raise any issue
- For handling attachments of larger sizes, learners are advised to open their email account with GMAIL and communicate their email id to CII-IL
- All communications will be sent by email id furnished by the candidates and therefore in their own interest, the candidates are required to update the email id given to CII-IL. Hard copies of communications will not be sent to the learners unless when it could not be sent by email
- The printed study material will be distributed only for specific courses as decided by CII-IL according to feasibility
- Each student will be allotted a Registration Number which will be unique and valid for the program. This Registration Number should be quoted as reference in all communications sent to us

### Course Completion

Every student is deemed to have completed the course on the last day of last module (semester) applicable. However, beyond this period, every student is given an automatic extension of one more year from that last date, for appearing for the arrear courses. If due to some reason the student is unable to get through all papers, the student will be dropped from our rolls once for all. Subsequently he/she will not be permitted to apply / appear for any examination. If he /she wants to pursue the course further, he / she has to get himself / herself re-registered by paying an additional fee of 50% of the prevailing program fee for one year.

### **Curriculum**

The Curriculum has been designed based on professional inputs from diverse fields including industry, academics and premier institutions across the country. The course has rich theoretical and practical insights in Logistics and Supply Chain domain.

For the convenience of working professionals, all our programs are offered through distance mode enabled by virtual class room sessions and e-tutorship. Courses covered under various programs are detailed in the Annexure.

### **Intellectual Property Right Warning**

All the materials/ information issued / passed on to the learners are the intellectual property of CII, having Copy Right over all their publications. They are all meant for academic learning for the individual only and should not be misused for any other purpose.

### **PGC in Supply Chain Management**

### **PGC in Logistics Management**

### **PGC in Competitive Supply Chain Management**

### **PGC in Exim Logistics & Shipping**

Post Graduate certificate programs are spread through three or four semesters. In addition a project work (equivalent to two courses) for hands-on-experience related to Logistics / Supply Chain Management to be

completed in the final semester.

### **Eligibility for Admission to PGCSCM / PGCLM / PGCCSCM**

- Graduates / Post Graduates from any stream

### **Eligibility for Defense Personnel for Admission to PGCSCM**

- Commissioned Officers of any branch / corps (or)
- Non-commissioned officers with 10 years of service

### **Eligibility for Direct Admission (lateral entry) to semester 2 of**

### **PGC in Supply Chain Management**

### **PGC in Logistics Management**

### **PGC in Competitive Supply Chain Management**

### **PGC in Exim Logistics & Shipping**

- MBA with or without any specialization (or)
- Two Year Diploma / PG Diploma in Management (or)
- Graduates with GDMM / PGDLM from IIMM (or)
- Graduates with PG Programs in Materials /Operations Management (or)
- MBA learners in final year

### **Program Fee for Post Graduate Certificate**

<b>Installment No.</b>	<b>Learners Living in India</b>	<b>Learners Living Abroad</b>	<b>When Payable</b>
<b><i>For Learners Admitted in 24 months PGCCSCM Regular</i></b>			
Installment 1 of 2	Rs. 25,000 + 18% Service Tax	Rs. 37,500 +18% Service Tax	On application
Installment 2 of 2	Rs. 25,000 +18% Service Tax	Rs. 37,500 +18% Service Tax	Before commencement of Semester 3

<b>Two installments</b>	<b>Rs. 50,000</b> +18% Service Tax	<b>Rs. 75,000</b> +18% Service Tax	
<b><i>For Learners Admitted in 18 months PGCCSCM Lateral or PGDSCM/PGDLM/PGELS Regular</i></b>			
Installment 1 of 2	Rs.25,000 +18% Service Tax	Rs. 37,500 +18% Service Tax	On application
Installment 2 of 2	Rs. 15,000 +18% Service Tax	Rs. 22,500 +18% Service Tax	Before commencement of Semester 3
<b>Two installments</b>	<b>Rs. 40,000</b> +18% Service Tax	<b>Rs. 60,000</b> +18% Service Tax	
<b><i>For Learners Admitted in PGCCSCM / PGCLM/PGELS Lateral (12 months)</i></b>			
<b>Single Installment</b>	<b>Rs. 30,000</b> +18% Service Tax	<b>Rs. 45,000</b> +18% Service Tax	<b>On application</b>

### **Advanced Certificate in Supply Chain Management**

### **Advanced Certificate in Logistics Management**

### **Advanced Certificate in Third Party Logistics Management**

### **Advanced Certificate in Exim Logistics & Shipping**

One year Advanced Certificate programs are spread through two semesters.

### **Eligibility for Admission to Advanced Certificate in Supply Chain Management**

- Diploma Holders from any stream (or)
- Graduates / Post Graduates from any stream

### **Program Fee for ACSCM / ACLM & ACTPLM**

<b>Installment No.</b>	<b>Learners Living in India</b>	<b>Learners Living Abroad</b>	<b>When Payable</b>
<b>Single Installment</b>	<b>Rs. 30,000</b> +18% Service Tax	<b>Rs. 45,000</b> +18% Service Tax	On application

### **Certificate Programs (in Distance mode)**

In the Logistics and Supply Chain discipline, managers need to be trained and developed with specific focus to customer relation. The needs in terms of knowledge level and understanding of concepts would vary across the chain depending upon where you are in the supply chain, whether you are supplier or OEM or distributor or a service provider. It varies even within a firm from marketing to purchasing.

Based on the Industry need, we are offering the following certificate programs with a duration of six months for each:

- Certificate in Logistics Management
- Certificate in Supply Chain Management
- Certificate in Third Party Logistics Management
- Certificate in Exim Logistics & Shipping

### **Eligibility for Admission to Certificate Programs**

- 12<sup>th</sup> standard passed (or)
- Diploma Holders (or)
- Final Year UG learners
- Graduates from any stream

### **Eligibility for Defense Personnel for Admission to Certificate Programs**

- Ex-servicemen who are eligible to apply for class C posts of Govt. of

India (or)

- Non-commissioned officers with 10 years of service (or)
- Commissioned Officers of any branch / corps

**Program Fees Structure for Certificate Programs of six months duration**

<b>Installment No.</b>	<b>Learners Living in India</b>	<b>Learners Living Abroad</b>	<b>When Payable</b>
<b>Single Installment</b>	<b>Rs.12 ,000</b> +18% Service Tax	<b>Rs.18,000</b> +18% Service Tax	On application

**Important**

CII-IL reserves the right to add / delete / modify any of the norms / regulations related to any program offered by them, without any notice at any time. CII-IL does not undertake any responsibility for any damages arising out of non-compliance / failure. All litigations are subject to the jurisdiction of Chennai only.

**For Further Details, Please Contact:**

Ms. M. Kamakshi

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Institute of Logistics**

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**Programmewise Courses Offered**  
(Effective From Jan 2015 onwards)

COURSE CODE		COURSE TITLE	SUPPLY CHAIN STREAM			LOGISTICS STREAM			COMPETITIVE SUPPLY CHAIN STREAM			LOGISTICS & SHIPPING		
Group*	Serial		PGCSCM	ACSCM	CSCM	PGCLM	ACLM	CLM	PGCCSCM	ACTPL	CTPL	PGCELS	ACELS	CELS
EM	11	Business Communication	S1	S1		S1	S1		S1	S1		S1	S1	
EM	12	Principles of Management	S1			S1			S1			S1		
EM	13	Financial Accounting	S1			S1			S1			S1		
EM	14	Managerial Economics	S1			S1			S1			S1		
EM	15	Qualitative And Quantitative Analysis	S1			S1			S1			S1		
EM	16	Business Laws And Taxation	S1			S1			S1			S1		
EM	22	Operations Strategy	S2	S1		S2	S1		S2			S2	S1	
EM	23	Supply Chain Information Systems	S2	S2		S2	S2		S2			S2	S2	
SCM	11	Supply Chain Concepts & Planning	S2	S1	S1				S2					
SCM	12	Materials & Inventory Management	S2	S1	S1				S2					
SCM	13	Purchasing & Strategic Sourcing	S2	S1	S1				S2					
SCM	14	Marketing Channel Design & Distribution Planning	S2	S1	S1				S2					
LM	11	Logistics Strategy & Planning				S2	S1	S1	S3	S1				
LM	12	Warehouse & Distribution Facilities Management				S2	S1	S1	S3	S1	S1			
LM	13	Freight Transport Management				S2	S1	S1	S3	S1	S1			
LM	14	International Logistics				S2	S1	S1	S3	S1	S1			
SS	11	Contract and Reverse Logistics							S3	S1	S1			
FCS	11	Introduction to Trade & Commercial Terms										S2	S1	S1
FCS	12	Trade Routes & Shipping Overview										S2	S1	S1
FCS	13	Container Trade										S2	S1	S1
FCS	14	Customs & EXIM procedures										S2	S1	S1
FE	11	Logistics and Supply Chain Modeling							S3	S2				
EL		Elective 1	S3	S2		S3	S2		S4	S2		S3	S2	
EL		Elective 2	S3	S2		S3	S2		S4	S2		S3	S2	
EM	24	Research Methodology	S3			S3			S4			S3		
		Capstone Project	S3	S2		S3	S2		S4	S2		S3	S2	
		<b>Total Number Of Courses</b>	<b>15+P</b>	<b>9+P</b>	<b>4</b>	<b>15+P</b>	<b>9+P</b>	<b>4</b>	<b>21+P</b>	<b>9+P</b>	<b>4</b>	<b>15+P</b>	<b>9+P</b>	<b>4</b>



		<b>Total Duration (Months)</b>	18	12	6	18	12	6	24	12	6	18	12	6
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\*EM :Essentials for Management      SCM : Supply Chain Management      LM : Logistics Management

FE : Functional Enhancement      SS : Sector Specific      EL: Elective

S1, S2, S3, S4 : Semester Numbers    P: Project

**Elective Courses Offered**  
(Effective from Jan 2015 onwards)

Course Code			SUPPLY CHAIN STREAM			LOGISTICS STREAM			COMPETITIVE SUPPLY CHAIN STREAM			LOGISTICS & SHIPPING		
Group *	Serial	COURSE TITLE	PGCSCM	ACSCM	CSCM	PGCLM	ACL M	CLM	PGCCSCM	ACTPL	CTPL	PGCELS	ACELS	CELS
FE	11	Logistics and Supply Chain Modeling	√	√		√	√					√	√	
FE	13	Customer Service and Relationship Management	√	√		√	√		√	√		√	√	
FE	15	Project Management	√	√		√	√		√	√		√	√	
FE	16	Logistics Organization Development	√	√		√	√		√	√		√	√	
SS	11	Contract and Reverse Logistics				√	√					√	√	

\*EM :Essentials for Management      SCM : Supply Chain Management      LM : Logistics Management

FE : Functional Enhancement      SS : Sector Specific      EL : Elective